



UNIVERSITY COLLEGE OF MEDICAL SCIENCES

(UNIVERSITY OF DELHI)

DILSHAD GARDEN DELHI-110 095

F. No. (27)(9)UCMS/CS/Rate Contract for Lab. Maintenance items/2020-22

Date: 24.07.2020

E-tendering for the Rate Contract to supply Lab. Maintenance Items for the year of 2020-22

Online bids are hereby invited towards “**Rate contract for the supply of Lab. Maintenance Items for the period of two years**” from the prospective bidders/suppliers under single bid system (technical cum financial) as per list attached at Annexure-I.

1. For submission of e-bids, bidders required to get themselves registered with <http://eprocure.gov.in/eprocure.gov.in/eprocure/app>.
2. Bids must be marked “**Rate contract for the supply of Lab. Maintenance Items**” shall be submitted online only at CPP portal: <https://eprocure.gov.in/eprocure/app> on or before “**17th August, 2020 upto 04:00 p. m.**”
3. Bidders are advised to follow the instructions provided in the “**Instructions to the bidder for the e-submission of the bids through Central Public Procurement Portal**” at <https://eprocure.gov.in/eprocure/app>.
4. Bidder who downloads the tender document from the Websites (www.ucms.ac.in, <https://eprocure.gov.in/eprocure/app>) shall not tamper/modify the same in any manner. If found, bid will be completely rejected and earnest money deposited (here in after referred to as EMD) may be forfeited and bidder is liable to be blacklisted.
5. Participating bidders are advised to visit above-mentioned websites regularly for any corrigendum/addendum/amendment etc.
6. The College will not be responsible for non receipt of online bids within the specified date and time due to any technical reason.
7. The rate contract approved shall be valid for two year initially, which can be extended (if required) by the College on the mutual agreement/consent.
8. The supply will be made at University College of Medical Sciences, Dilshad Garden, Delhi-110095.
9. The procurement shall be made, in conformity with the General Financial Rules (GFR) 2017 strictly.
10. Bidders are advised to quote all items, which must be supplied within a period of 10 days from the date of issuance of Purchase Order failing which security money may be forfeited.
11. The offer must be valid atleast for a period of 120 days from the closing date of the bid. Any offer falling short of the validity period is liable for rejection.
12. The firms must quote the rates in figure as well as in words for all items. In case of any deviation, the rate quoted in words will be considered. The rates must be quoted clearly without any overwriting/ cutting.
13. Bidder`s offer is non-transferable and should be submitted as per our prescribed format on company`s letter head duly signed by the competent signatory.

14. The bids will be opened online in the College after closing date & time.
15. No request to increase rates for any time will be entertained during the period of contract.
16. The College will award the items-wise rate contract(s) to the successful bidder on lowest price basis. Purchase Orders will be issued on the basis of actual requirement of the College from time to time.
17. In case two or more bidder quotes the same lowest rate, for any item(s) the procurement will be done on equal quantity basis from each bidder.
18. The bidder must furnish all information in the prescribed Performa only. Each page of the bid and all Supporting documents must be signed by the bidder along with seal of the firm. Bids not submitted in the prescribed format will be liable for rejection.

19. Earnest Money Deposit

- 19.1 The Bidder shall furnish **EMD** for Rs. 8,000 /- (Rupees Eight thousand only) in the form of Demand Draft in favour of “**The Principal, University College of Medical Sciences**”, payable at Delhi must reach in the Office of Assistant Registrar (Central Stores) Room No. 6, Ground Floor, University College of Medical Sciences, Dilshad Garden, Delhi-110095 on or before closing date & time, failing which, Bid will be summarily rejected. Bidders must attach scanned copy of EMD along with the technical bid.
- 19.2 EMD of successful bidders shall be retained by the College as Security Money upto 60 days beyond the period of Rate Contract, which may be refunded after completion of all obligations/liability on the part of supplier.
- 19.3 The EMD will be returned to the un-successful Bidder as promptly as possible without any interest after finalization of contract.

20. The EMD will be forfeited:

- 20.1 If bidder withdraws its bid during the period of tender/bid validity after closing dates.
- 20.2 If successful bidder does not comply terms & conditions of tender/rate contract/Purchase Order, the EMD/security money will be forfeited and the loss incurred by the College will be recovered from the bidder.
- 20.3 If it is found at any stage that information/particulars regarding tendered item(s) is false.
- 20.4 If any type of concealment of facts is found on the part of bidders.

Special Terms & Conditions:-

- The prospective bidder should be a registered entity as per applicable laws.
- Bidder should have reputed background & relevant experience at least for three years in the trade. Atleast three copies for the different purchase orders (must have been successfully executed by the bidder) must be attached with technical bid to prove experience of 3 years)
- Bidders must provide self attested copy of PAN No.
- Bidder must enclose Non-Blacklisting Certificate as per format given at **Annexure –III**.
- Bidders must provide Self attested copy of GST Registration Number.

21. Final decision making authority

Purchaser reserves the right to accept or reject any bid and to annul the process and reject all bids at any time, without assigning any reason thereof or incurring any liability to the bidders. In such a scenario, no claim whatsoever will be entertained.

22. Jurisdiction

The jurisdiction of the courts shall be Delhi only.

Yours sincerely,

**sd/-
(Rajesh Kumar)
Assistant Registrar (Central Store)**

Encl: As above

Lab. Maintenance Items

DEPARTMENT:-- CENTRAL STORE

Annexure – I

S.No.	NAME OF THE ITEMS AND BRAND	Unit/Box/Piece/P kt. etc.	Price in figure of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)	Price in words of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)
1.	Broom (Phool) Hari Ram Gulab Rai Wight 400 gms. (with Plastic Handle)	Per piece		
2.	Broom(Nariyal) Hari Ram Gulab Rai Wight 400 gms. (with Tin Handle)	Per piece		
3.	Chalk White (Vidyarthi) 50 nos. stick in one pkt.	Per pkt.		
4.	Chalk Colour (Vidyarthi) 50 nos. stick in one pkt.	Per pkt.		
5.	Cloth Malaysia 100% Cotton	Per mtr.		
6.	Cleanzo 5 liter Tin (Kleanall)	Per 5 ltr. Tin		
7.	Cleanzo 5 liter Tin (Lizol)	Per 5 ltr. Tin		
8.	Phenyle Concentrated (5 liter Tin) (Trishul)	Per 5 ltr. Tin		
9.	Washing Powder (Fena)	Per Kg.		
10.	Glass Tumbler (Borosil) 290 ml Transparent	Per piece		
11.	Vim Dish wash Liquid 500 ml	Per 500ml		
12.	Life Buoy Soap Big (Hindustan Liver) 125 gm.	Per piece		
13.	Dettol soap 125 gm.	Per Piece		
14.	Lock Big 50mm (Brass) (Harrison)	Per piece		
15.	Lock Big 70mm (Brass) (Harrison)	Per piece		

S.No.	NAME OF THE ITEMS AND BRAND	Unit/Box/Piece/P kt. etc.	Price in figure of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)	Price in words of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)
16.	Cello 1 ltr. Water Jug PURO JUG (Plastic)	Per Piece		
17.	Peon Duster 22"x22" (White) 100 % cotton	Per Dozn.		
18.	Plastic Bucket with cover 20 Ltr. (National)	Per piece		
19.	Floor Duster 36"x36" Cotton (Scotch Brite or equivalent)	Per Dozn.		
20.	Pencil Cell (Eveready) Heavy Duty (Leak Proof-AA)	Per piece		
21.	Cell Remote (Eveready) Heavy Duty (Leak Proof-AAA)	Per piece		
22.	Baygon Spray Tin 5 Liter with Pump. (Baygon)	Per Tin		
23.	Scissor 8" (Saya) (Paper Scissor)	Per piece		
24.	Towel White (Full size) 30x60" Bombay Dyeing	Per piece		
25.	Plastic Jug (Milton 10 Liter)	Per piece		
26.	Towel Small (Hand Towel) Bombay Dyeing	Per piece		
27.	Plastic Jug (Cello/Nyasa) 2 Liter	Per Piece		
28.	Flask (Milton) 2 Liter	Per Piece		
29.	Liquid Soap (Dettol) with dispenser 200 ml	Per Bottle		
30.	Black Garbage Bags (36X48 inches, 51 Micron) (High molecular High Density: Tear Resistant Quality Grade No: 1)	Per Kg.		

S.No.	NAME OF THE ITEMS AND BRAND	Unit/Box/Piece/P kt. etc.	Price in figure of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)	Price in words of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)
31.	Bio Hazard Disposal Bags- Yellow Colour (High molecular High Density HMHDPE; Quality Grade No:1 in star seal Bottom finish (A) Size 16X18 inches (51 Micron)	Per Kg.		
	(B) Size 36X42 inches (51 Micron)	Per Kg.		
32.	Biohazard Disposal Bags –Red Colour Size 36X42 (51 Micron)	Per Kg.		
33.	Biohazard Disposal Bags –Blue Colour Size 36X42 (51 Micron)	Per Kg.		
34.	Colin Liquid Colin 500 ml.	Per piece		
35.	Yellow Duster (18"x24") 100 % Cotton Best Quality	Per Dzn.		
36.	Wiper 4 Foot with Rubber	Per piece		
37.	Torch Chargeable (National)	Per piece		
38.	Lathi 4 Foot (Bait) Best Quality	Per piece		
39.	Casio Analog Wall Clock (IQ-59-1JF)	Per piece		
40.	Titan Analog 30 cm X 30 cm Wall Clock (White, With Glass)	Per Piece		
41.	Ajanta Analog 32 cm X 32 cm Wall Clock (White, With Glass)	Per Piece		
42.	Sutli Plastic Gola (Super)	Per Kg.		
43.	Room Heat Convector (Usha Lexus) HC 423	Per piece		
44.	Tissue Paper Rolls (Wintex)	Per piece		
45.	Black Board Duster (National)	Per piece		

S.No.	NAME OF THE ITEMS AND BRAND	Unit/Box/Piece/Pkt. etc.	Price in figure of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)	Price in words of Unit/Box/ Piece/ Pkt. etc. (Including all Taxes)
46.	Disposable Surgical Face Mask-3 Ply with nose pin and tie	Per piece.		
47.	Hand Sanitizer- Alcohol Based With minimum 70% isopropyl alcohol 500 MI	Per 500 ml.		
48.	Disposable examination gloves Size- 6.5"	Per pair		
49.	Disposable examination gloves Size- 7"	Per pair		
50.	Disposable examination gloves Size- 7.5"	Per pair		
51.	Face Mask Shield <ul style="list-style-type: none"> • Made of clear plastic • Adjustable band to attach firmly • Completely cover the sides and length of face. • Disposable or re-usable (made of material which can be cleaned & disinfected) • Quality compliant with- <ol style="list-style-type: none"> a) ANSI/SEA Z87.1-2010 b) EU standard directive 86/686/EEC,EN 166/2002 	Per piece		

TENDER ACCEPTANCE LETTER

(ON THE BIDDER'S LETTERHEAD)

To,

The Principal,
University College of Medical Sciences,
Dilshad Garden,
Delhi – 110095

Tender Reference No: _____
Date:- _____
Due Date:- _____

Sub: Acceptance of Terms & Condition of e-tender for the rate contract **F. No. (27)(9)UCMS/CS/Rate Contract for Lab. Maintenance items/2020-22**

Sir,

1. I/We hereby certify that I/we have read the entire terms and conditions of the tender document (including all documents like annexure(s), schedule(s), etc.), which form part of the agreement and I/we shall abide hereby by the terms / conditions/ clauses contained therein.
2. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
3. I/we hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirely.
4. I/we do hereby declare that our firm has not been blacklisted/debarred by any Govt. Department/Public Sector undertaking.
5. I/we certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefor or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory
(Name & Designation with seal)
Date:

Annexure-III

Certificate from the bidder on their letterhead stating that the Company has not been blacklisted by any government organization, Non-Government or Public Sector organization

To,

The Principal,
University College of Medical Sciences,
Dilshad Garden,
Delhi – 110095

Sir/Madam,

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services before submission of this offer.

Yours faithfully,

Authorized Signatory
(Name & Designation with seal)

Date:

Place: