

**UNIVERSITY COLLEGE OF MEDICAL SCIENCES  
DILSHAD GARDEN, DELHI-110 095.**

NO.MC/CCS/2013/

22<sup>nd</sup> October 2013

**NOTICE**

The University College of Medical Sciences Karamchari Union vide letter dated 09.10.2013 has informed that the UCMS Karamchari Union would adopt path of agitation in the form of Demonstration/Gherao w.e.f. 10.10.2013 for an hour daily.

In this connection, participation of an employee in a Demonstration/Gherao during office hours i.e. from 9.00 A.M. to 4.00 P.M. would constitute dereliction of duty and abstention from work and would be in violation of service conditions and University rules.

All the Heads of the Departments and Section In-charges, UCMS should submit the attendance of all the Non-Teaching staff working in the respective Departments/Sections at 12.30 P.M. and 3.30 P.M. daily in the following proforma.

Sl. No.	Name of the Employees	Whether he/she is working in the Department during morning hours	Whether he/she is working in the Department during afternoon hours
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The reports should reach the Principal Office by 1.00 P.M. and 4.00 P.M. respectively.

This is for strict compliance.

  
**PRINCIPAL**

Copy to : -

1. The Pro-Vice Chancellor, University of Delhi;
2. The Dean of Colleges, University of Delhi and Chairman, Governing Body, UCMS;
3. The Registrar, University of Delhi;
4. The Head, Department of \_\_\_\_\_, UCMS;
5. The Prof. In-charge, Lecture Hall/Central Animal House/In-service Training/Photography & M.I.U., UCMS;
6. The LPE, UCMS;
7. The Assistant Registrar, General/Accounts/Stores/Principal Office, UCMS;
8. The Coordinator, H.L.S./Central Research Laboratory, UCMS;
9. The Warden, Boys/Girls, UCMS;
10. The Section Officer, Establishment (T)/Hostel Office/Academic, UCMS;
11. The In-charge, Establishment (NT)/Library, UCMS;
11. The Security Officer, UCMS;
12. Notice Board/College Website, UCMS;

  
**PRINCIPAL**