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UNIVERSITY COLLEGE OF MEDICAL SCIENCES  
(UNIVERSITY OF DELHI)  
DILSHAD GARDEN,  
DELHI-110 095

No. MC/CCS/2020/145-C

Dated: 21.08.2020

**OFFICE ORDER**

In supersession of the earlier Office Orders, the following arrangements have been made with immediate effect:-

Sl. No.	Name & Designation	Post	Nature of duties
1.	Dr. Navneet Kaur, Director Professor, Deptt. of Surgery	Provost	Overall Administrative In-Charge
2.	Dr. Manish Narang, Professor, Deptt. of Pediatrics	Warden Boys' Hostel & New Boys' Hostel	Administration and Mess Work (BH & NBH)
3.	Dr. Rumpa Saha, Professor, Deptt. of Microbiology	Warden Girls' Hostel	Administration and Mess Work (GH)
4.	Dr. Arvind Kumar, Asstt. Prof. Deptt. of Forensic Medicine	Resident Tutor (Boys' Hostel)	Discipline among the Hostel Residents
5.	Dr. Kuldeep Kumar, Asstt. Prof., Deptt. of Medicine	Resident Tutor (New Boys' Hostel)	Discipline among the Hostel Residents
6.	Dr. Priyanka Gagoi, Associate Prof. Deptt. of Pathology GTB Hospital	Resident Tutor (Girls' Hostel)	Discipline among the Hostel Residents

The Provost/Wardens/Resident Tutors will be paid as honorarium as admissible as per University Rules.

**Copy to:-**

1. The Medical Director, GTB Hospital.
2. All HODs, UCMS (Deptt. of \_\_\_\_\_)
3. Provost/Warden (Girls'/Boys' Hostel), UCMS
4. The Assistant Registrar Central Stores/CCS/Estab./Principal Office/General/Accounts, UCMS
5. The Section Officer, Accounts/Establishment-T/NT/General/Academic/Hostel/Salary, UCMS
6. In-charge, Hostel Office/ Library/Lecture Theatre/Central Animal House/In-service Training/Photo & MIU/MEU/Research Cell/Skill Lab.
7. SPA to Deputy Registrar, UCMS
8. Notice Board - Main Entrance/Boys' Hostel/New Boys' Hostel/Girls' Hostel, UCMS.
9. College website

**PRINCIPAL**