

Curriculum Committee Meeting
UCMS and GTB Hospital, Delhi
Minutes of the meeting
(Approved on email)

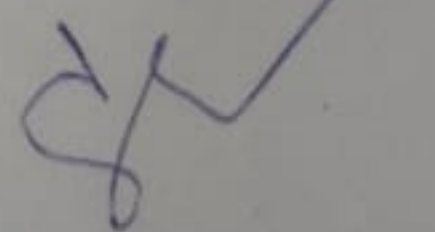
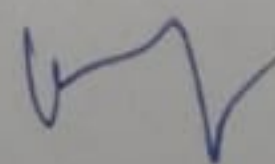
The curriculum committee meeting was held on 11th January 2020, Monday, 2.45 pm in the Committee room of Principal office. The Chairpersons of Foundation course, Phase I and Phase II Curriculum Subcommittees were also invited to the meeting. The following members attended the meeting. Attendance signatures is attached along with. Page | 1

1. Dr SV Madhu (Faculty Incharge, Academic Affairs) – chaired the meeting as per the approval of the Principal, Chairman, Curriculum Committee
2. Prof Shukla Das (Chair, Phase II Curriculum Subcommittee)
3. Prof Dinesh Puri (Chair, Phase I Curriculum Subcommittee)
4. Prof Neelam Vaney (Chair, Foundation Course Committee)
5. Prof Rachna Gupta (Member, Curriculum Committee)
6. Prof Amitesh Agrawal (in place of Prof Rajnish Avasthi, Member Curriculum Committee)
7. Prof Khan Amir Maroof (Convener, Curriculum Committee)

The following members could not attend the meeting due to other commitments: Prof AK Jain, Prof Sanjay Gupta, Prof Rajnish Avasthi, Prof Navneet Kaur

The following deliberations/ discussions happened during the meeting:

1. Timetable phase II - status review as per NMC guidelines – Dr Shukla Das, Chairperson, Phase II Curriculum Subcommittee mentioned that she will submit the final timetable to the Curriculum Committee for phase II MBBS for 2019 batch, modified as per the latest guidelines, by the end of this week. The duration of the 2019 MBBS admission batch has been reduced to 10 months duration, due to COVID-19 restrictions. Due to the reduced time period available, it was decided that there will be no vacation for the students during their phase II MBBS course, for this batch.
2. Timetable phase I (2020 admission batch MBBS) – As per the NMC email received through the Regional NMC coordinator at MAMC, Delhi, the foundation course will not be held this year. The Foundation course sessions need to be done along with phase I timetable by adding extra hours in the first 4 months of the MBBS course. Dr Dinesh Puri (Chairperson, Phase I, Curriculum Subcommittee) will present the timetable within ten days. i.e. by 21st January 2021 to the Curriculum Committee. It was decided that due to the reduced duration of phase I due to COVID-19 related changes, there will be no vacation for students during their phase I course.
3. Skill training committee- Faculty nominations, one from each of the following departments i.e. Surgery, Anaesthesia, Medicine, Pediatrics, Orthopedics, Gynaecology and Obstetrics, Forensic Medicine, Dermatology as most of these have certifiable skills in the CBME curriculum -- for inclusion in Skill lab and training committee will be invited by email



CBME curriculum -- for inclusion in Skill lab and training committee will be invited by email to the Head of these departments. A period of one week will be given to send the nominations. This will cover the major clinical departments. For representation from phase I and phase II MBBS departments, it was decided that the Chairperson phase I Curriculum subcommittee and Chairperson, phase II Curriculum Subcommittee will be included in this. The chairperson of this Skill training Committee will be decided once the nominations are received from all departments mentioned above. This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

4. Alignment and Integration committee – It was decided that at present a committee comprising of the following will constitute the Alignment and Integration committee.

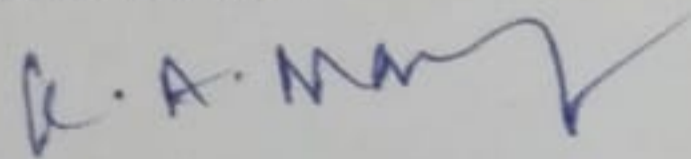
- a. Chair, Phase I Curriculum Subcommittee
- b. Chair, Phase II Curriculum Subcommittee
- c. Chair, Phase III, Part 1, Curriculum Subcommittee
- d. Chair, Phase III, Part 2, Curriculum Subcommittee
- e. MEU representative
- f. Faculty in-charge, Academic Affairs

This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

5. Any other agenda with the permission of the chair - The following modifications were suggested in the constitution of the Curriculum Committee.

- a. Dr Dheeraj Shah to be included in the Curriculum Committee in place of Dr Piyush Gupta, as Prof. Piyush Gupta has expressed his inability to continue with the Curriculum Committee. Dr Dheeraj Shah has attended the rBCW+AETCOM, CISP 1 and CISP 2 workshops.
- b. Dr Sonal Sharma to be included in the Curriculum Committee in place of Dr Meera Sikka. Dr Meera Sikka has superannuated. Dr Sonal Sharma has attended the rBCW+AETCOM and CISP 1 workshops.
- c. Mr Ramansh Bandhu Gupta to be included in the Curriculum Committee as the Student Representative as Dr Ujjwal Madan's internship is over now and she can't continue to be a part of Curriculum committee.

The meeting ended with thanks to the Chair.



Dr Amir Maroof Khan
Convener, Curriculum Committee
UCMS and GTB Hospital,
Delhi-95

Attachments:


1. Curriculum Committee constitution, UCMS and GTBH Delhi (3 March 2020)
2. NMC guidelines regarding the Foundation course of phase I for MBBS 2020 and duration of phase II for MBBS 2019 batch, received by email through the NMC regional coordinator at MAMC, Delhi
3. Attendance sheet of Curriculum Committee meeting

NOTICE

The Principal, UCMS has re-constituted a Curriculum Committee in the College comprising of the following faculty members for monitoring and implementation of ATCOM (Attitudinal and Communication Competencies) as per direction and requirement of the Medical Council, New Delhi:-

- | | |
|---|----------|
| 1. Prof. A.K. Jain, Principal, UCMS | Chairman |
| 2. Dr. Dinesh Puri, Prof. & HOD of Biochemistry
Prof. of Pre-clinical specialty | Member |
| 3. Dr. Meera Sikka, Prof. & HOD of Pathology
Prof. of Para-clinical specialty | Member |
| 4. Dr. Piyush Gupta, Professor of Paediatrics
MEU Incharge | Member |
| 5. Dr. Sanjay Gupta, Professor of Surgery
Prof. of Surgical specialty | Member |
| 6. Dr. R. Awasthi, Professor & HOD of Medicine
Prof. of Medical specialty | Member |
| 7. Dr. Rachna Gupta, Professor & HOD of Pharmacology
Prof. of Para-clinical specialty | Member |
| 8. Dr. Navneet Kaur, Prof. of Surgery
Prof. of Surgical specialty | Member |
| 9. Dr. Khan Amir Maroof, Assoc. Prof. of Community Medicine
Assoc. Prof of Para-clinical specialty, and Coordinator, MEU | Convenor |

As per the MCI direction, the members of the Committee must attend ATCOM (Attitudinal and Communication Competencies) sensitization programme and revised Basic Workshop to be organized at the MCI Regional Centre, Maulana Azad Medical College, New Delhi-110002.


PRINCIPAL

Copy to for information and necessary action to:

- 1) The Member concerned;
- 2) Dr. Devender Kumar, Professor of Obstt. & Gynae. & Convenor MCI Regional Centre; Maulana Azad Medical College, Bahadur Shah Zafar Marg, New Delhi-110002;
- 3) The Asstt. Registrar, Principal's office, UCMS.

~~Phase~~

regarding the
Both

prepared and kept

pending module

In the last trimester

In Pokay, It was

and found that the

module phase II related

topics have been covered and

included in the timetable.

The same lab related photographs
were also ready now to be
uploaded.

d. In the footnote regarding Covid-19
related changes in the timetable

it was discussed and decided that
we will mention 'Theory and

practical teaching will be
conducted following the norms of
Covid appropriate behaviour!

e. The home was informed that
each dept should begin preparing
their logbooks for students as
per the guideline.

f. It was also informed that
phase III part 1 & phase III

part 2 curriculum committees
will be requested to begin their
planning for trimester and other

~~Phase~~

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planning for trimester and other

- one ~~for~~ ^{more} ~~depts~~ ^{nominees} to be added to phase III part I CSC.

- Phase II subject curriculum (CBMSE) should be approved by Delhi University, MIND, Patha Memesology, subjects.

Dr. Shukla Co. to coordinate. TOU by the Principal

- Phase III Part I Timetable should be developed by 15th October 2021

Immediately convene meeting and finalize by Oct 2021.

→ Phase III part II subcommittee will have to meet in Sept 2021

and in the meeting, Chair &

Co-Chair of phase I &

Phase II & CSC will be

invited to share their

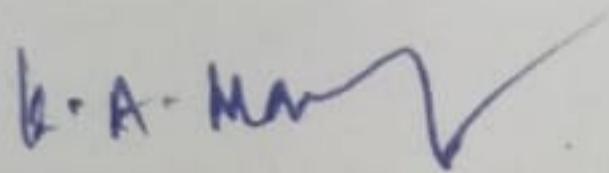
experience of timetable

development and other

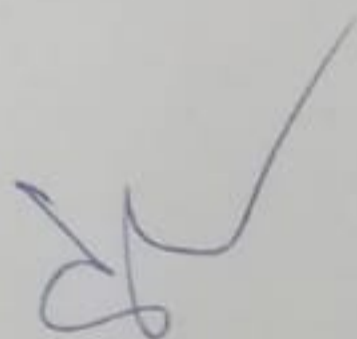
implementations of CBMSE.

then it would reduce the time duration needed for the preclinical subjects in Phase I. Therefore, this timetable was approved by the committee.


2. The phase I timetable of MBBS 2020 batch was prepared and presented in the meeting. It was found that the calculation of hours needed to be done. The committee requested the Chair, Phase I Curriculum Subcommittee to check and make changes as needed and submit to the Curriculum Committee within two days.



Dr Amir Maroof Khan
Convener, Curriculum
Committee



Dr SV Madhu
Faculty i/c, Academic
Affairs



Prof AK Jain
Chairman, Curriculum committee
and Principal, UCMS

need to be notified after
making the changes as
mentioned above and with
the ~~new designation~~
current designation of the
family.

The meeting ended with thanks
to the chair.

B. A. Ma ✓
17/8/2021

→ The newly constituted AIT Alignment & Integration Committee should convene a meeting to oversee the Alignment & Integration of various phases of curriculum & monitor different activities in the domain of I and apprise the Curriculum Committee's recommendations.

ndation
meeting.

Logbook -

- Peduction: mainly structure
- Pharmacology dept: has part
- only certificate compendium

To check - the NMC requirement for signature of Head of Institution, in whether this is mandatory or not?
Dr. Arin to check this.

I timetable o

- ~~Dr. Arin~~ The following committees
 - Phase I Curriculum subcommittee (CSC)
 - Phase III part - I - CSC
 - Phase III part - II - CSC
 - Alignment & Integration Committee

duced durat
ndation co
increased

17 Aug 2021

Curriculum Committee meeting

1. Dr. A K Jain —
2. Dr. S V Medha — ✓
3. Dr. Nannet Kaur — ✓
4. Dr. R. Arasthi — ✓
5. Dr. Dinesh Puri — ✓
6. Dr. Radhna Gupta — ✓
7. Dr. Khan Amir Mansoor — ✓
8. Dr. Dhruv Shah — ✓

ndation
meeting.

Agenda:

1. Re-constitution of Curriculum sub committees (CSC) ✓

- Phase I^{CSC} - Dr. Dhruv Shah to replace Dr. Pujith Gupta as MEO faculty in charge.

- phase II - OK CSC
- phase III part I - CSC - Dr. Arun Goyal has applied for VRS. So Prof. Jolly Rokhaji will be Chair person of the committee, Dr. Reham ul Haq to be replaced by Dr. Manish Chadda as Dr. Reham has left the institution. For Comm Med, a nominee of MOD Comm Med will be added as Dr.

A K Sharma has gone on deputation.
- phase III part II CSC - Dr. Reham ul Haq to be replaced by Dr. Manish Chadda (ortho)

teaching learning & assessment activities
The meeting ended with thanks to
the chair

Dr. Man Arin Manoj
Chairman
Curriculum Committee
Years 1 & 2 BSH Doh - 9!

Foundation
meeting

timetable of

reduced duration
Foundation course
increased,

UCMS & GGBH Delhi - 85
Phase II Curriculum
Meeting - Timetable.

Committee
Date 23/2/2021

Attendance

Name	Signature	Attendance
1. Dr. S. V. Madhu		Present
2. Dr. Shikha Das		Present
3. Dr. Sonal Sharma		Present
4. Dr. Aditya Aggarwal		Present
5. Dr. Amit Srivastava		Present
6. Dr. Mahesh Chaud Meena		Present
7. Dr. Rahul Sharma		Present
8. Dr. Seema Jain		Present
9. Dr. Roshni Gupta		Present
10. Dr. Smriti Nath		Present
11. Dr. RASHMI		Present
12. Dr. Kuldip Kumar		Present
13. Dr. Navneet Kumar		Present
14. Dr. Sanyam Gupta		Present
15. Dr. Deepika Pandhi		Present
16. Dr. SHRUTI SRIVASTAVA		Present
17. Dr. Khushi Anam Manoj		Present

Prof. SV Madhu chaired the meeting.
The agenda of the meeting was to check the compliance of the phase II MBBS timetable for MBBS 2019 admission batch. The checklist sent by NMC was discussed point wise and those points which were found lacking last time was specifically discussed. The final checklist will be uploaded by 25/2/21

Timetable of

Reduced duration
Foundation course
increased,

16.2.2021

UCMS & GGS Indraprastha

Phase II Curriculum Committee meeting under the Chairmanship of the Principal

Attendance

- 1. Dr Deepika Pandhu Pandhu
- 2. Dr S.V. Madhu ✓
- 3. Dr Soual Sharma ✓
- 4. DR SHRUTI SRIVASTAVA Shruti
- 5. Dr. Seema Jaine Seema
- 6. Dr. Sanku Sen Sen
- 7. Dr Sangyan Gupta Gupta
- 8. Dr Rahul Sharma Sharma
- 9. Dr. NADEEM TARIK Tariq
- 10. Dr. Rishi Sofanki. FMT Sofanki
- 11. Dr RASHMI Rashmi
- 12. Dr. Aditya Aggarwal Orthopedic Aggarwal
- 13. Dr. Rajesh Ch. Meena Pediatrics Meena
- 14. Dr Dhruv Shah Pediatrics Shah
- 15. Dr. Kuldip K. Medicine Kuldip
- 16. Dr. Chhita Neth Neth
- 17. Dr. Khan Amir Mansoor Chairman Curriculum Committee Mansoor
- 18. Dr. SV Madhu Faculty He Academic Madhu
- 19. Dr. AR Jain Chairman Curriculum Committee UCMS & GGS Indraprastha Jain

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6. Prof Amitesh Agrawal (in place of Prof Rajnish Avasthi, Member Curriculum Committee)
7. Prof Khan Amir Maroof (Convener, Curriculum Committee)

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B. A. M. ✓

Dated: 18th Jan 2021

To,
The Principal
UCMS and GTB Hospital
Delhi-95

Subject: Reconstitution of the Curriculum Committee- UCMS

Sir,

This is with respect to the Curriculum committee meeting held on 11th Jan 2021, the minutes of which is enclosed.

Two faculty members and one student representative need to be added to the committee, in view of three members leaving the committee due to reasons such as tenure completion etc.

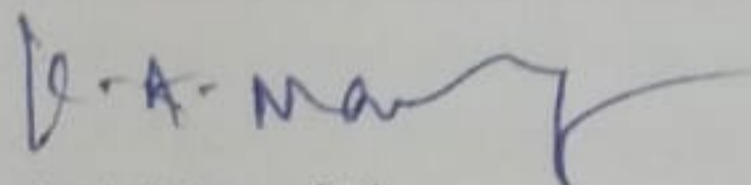
The committee proposed the names of Dr Dheeraj Shah (Professor, Dept of Pediatrics), Dr Sonal Sharma (Professor, Dept of Pathology), and Mr Ramansh Bandhu Gupta (Intern, Student representative) in lieu of Dr Piyush Gupta, Dr Meera Sikka and Ms Ujjwal Madan. Both the faculty members recommended above have done the revised basic course +AETCOM workshop and also the CISP workshop.

This is submitted for your approval.

Please do the needful.

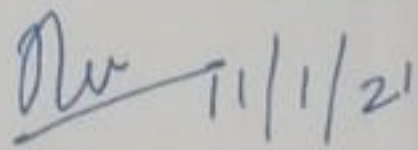
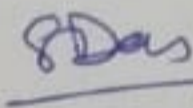
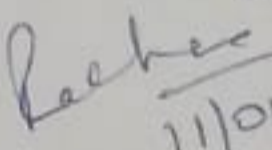
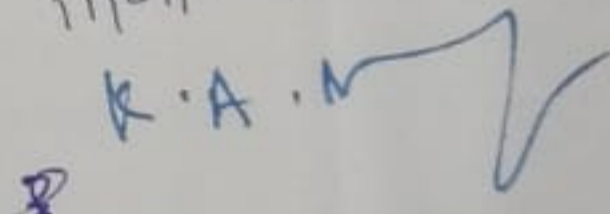
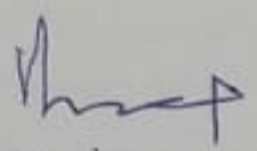

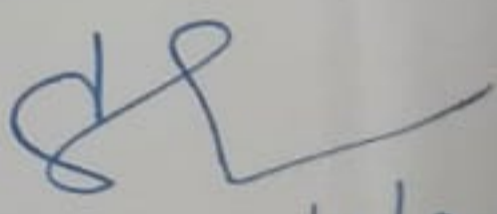
Thanking you

Yours sincerely



Dr Amir Maroof Khan
Convener
Curriculum Committee
UCMS and GTBH
Delhi

MS & S.B. Hospital Delhi 11/Jan 2020

	Name	Signature
1.	Dr. Neelam Vamey	 11/1/21
2.	Dr. Dinesh Puri	
3.	Dr. Shubela Das	 11.1.2021
4.	Dr. Rachna Gupta	 11/01/2021
5.	Dr. Khan Amir Mansoor	 K.A.M
6.	Dr. Shubela Das	
6.	Dr. Nikhil Kumar	
7	Dinesh Puri	11/1/21 
8	Dr S.V. Madhukar	 11/1/21

to the Head of these departments. A period of one week will be given to send the nominations. This will cover the major clinical departments. For representation from phase I and phase II MBBS departments, it was decided that the Chairperson phase I Curriculum subcommittee and Chairperson, phase II Curriculum Subcommittee will be included in this. The chairperson of this Skill training Committee will be decided once the nominations are received from all departments mentioned above. This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

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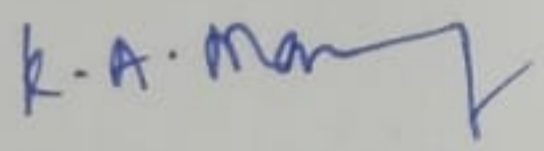

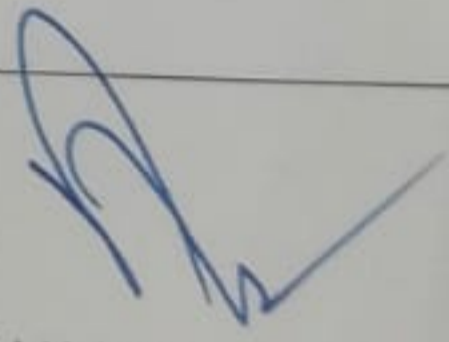
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- Chair, Phase II Curriculum Subcommittee
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The meeting ended with thanks to the Chair.

 Dr Amir Maroof Khan Convener, Curriculum Committee	 Dr SV Madhu Faculty i/c, Academic Affairs	 Prof AK Jain Chairman, Curriculum committee and Principal, UCMS
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Attachments:

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