



**UNIVERSITY COLLEGE OF MEDICAL SCIENCES
(UNIVERSITY OF DELHI)
DILSHAD GARDEN, DELHI-110 095**

(RESEARCH PROJECTS ADVISORY COMMITTEE)

**PROF. B.D. BANERJEE
CHAIRMAN**

No. MC/RPAC/2012

Dated: 24.05.2011

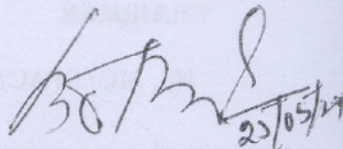
CIRCULAR

It is for information that the following clauses, suggested by the Research Projects Advisory Committee (RPAC) in its meeting held on 04.05.2011, has been approved by the Principal, UCMS and to be added in the existing RPAC Guidelines, UCMS:

1. Identify the area of high priority and funding source for Institution/UCMS under thrust area of different funding agencies.
2. Five copies of the Annexure-I as per RPAC format duly signed by all Investigators and HOD to be submitted to Research Cell (RC).
3. In addition, five copies of the project proposal to be submitted directly to the RPAC/RC in order to maintain confidentiality of the project/concept and to avoid any piracy/plagiarism.
4. Projects which are invited under MOU/Task Force/with fixed dead line are to be submitted directly to RPAC/RC at least one week before the last date of submission to funding agency as per Delhi University norms, if RPAC is not scheduled in the same week.
5. All Investigators are advised to define clearly the following common parameters in the body/ text of the project.
 - 1) Origin of proposal/ hypothesis
 - 2) Aim/Objectives
 - 3) Executive summary (250-500 words)
 - 4) Significance/Novelty
6. RPAC members are requested to provide a supporting hand to PI/Co-PI if required (one to one basis) for improvement of the proposed project if it falls in their subject area(s).
7. RPAC meeting may be held at least once in a month preferably on 2nd Wednesday depending on the availability of the projects with RPAC. If any member is unable to attend the meeting they may provide their comments/suggestions to the Chairman, RPAC prior to the upcoming meeting.
8. RPAC may invite other faculty members from the Institute as Co-opted Member depending upon the number of project(s) received by RPAC in a particular area.

P.T.O.

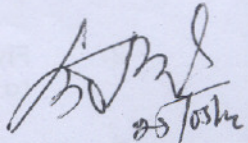
- 9. If the Chairman or any Member of RPAC is PI or Co-PI in the proposal (s) being considered, he/she would stay out of the proceedings when the decision being taken on that proposal (s).
- 10. Budget break-up of the proposal also to be mentioned in RPAC Annexure-I for ready reference.


 (PROF. B.D. BANERJEE)
 CHAIRMAN,
 R.P.A.C.

Copy for information to:

- 1. The Principal, UCMS.
- 2. The Head, Deptt. of _____ UCMS.
- 3.

Incharge DBMI with a request to up-load these clause along with the existing RPAC guidelines under college web-site.


 CHAIRMAN,
 R.P.A.C.

*Mr Anil Niwaria please
 A.T. Kannan
 26/5/11*