

UNIVERSITY COLLEGE OF MEDICAL SCIENCES

DILSHAD GARDEN, DELHI-110095

MC/Acad./NAAC/2015/

Dated: 28th Sept., 2015

INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF THE MEETING HELD ON 28th SEPT., 2015 AT 2:00 PM.

The first formal meeting of the Committee constituted for Internal Quality Assurance Cell was held in the Principal's Chamber on 28th September, 2015 (Monday) at 2:00 pm under the Chairmanship of Prof. V.P. Gupta, Principal, University College of Medical Sciences, Delhi.

The following members were present:

Prof. V.P. Gupta, Principal	:	Chairperson
Mr. S.K. Dogra, Deputy Registrar	:	Member (Administration)
Prof. S.V. Madhu, HOD, Medicine	:	Members (Faculty)
Prof. S.N. Bhattacharya, HOD, Dermatology	:	Members (Faculty)
Prof. Sanjay Chaturvedi, HOD, Com. Med.	:	Members (Faculty)
Prof. Neelima Shankar, HOD, Physiology	:	Members (Faculty)
Prof. Arun Gupta, Deptt. of Surgery	:	Members (Faculty)
Dr. Amitesh Aggarwal, Asstt. Prof. Deptt. of Medicine	:	Coordinator/Director

Due to pre-occupation, the following external expert members could not attend the meeting:

Prof. Manoj K. Singh, Prof. of Pathology : External Expert
AIIMS, New Delhi.

Prof. H.K. Aggarwal, Prof. of Medicine : External Expert
Pt. B.D. Sharma PGI of Medical Sciences
Rohtak, Haryana.

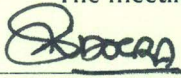
Dr. Amitesh Aggarwal, Coordinator (IQAC) extended welcome to Prof. V.P. Gupta, Principal, UCMS and Chairperson (IQAC), and Hon'ble members of the Internal Assurance Cell (IQAC) to the first meeting of the IQAC for the year 2015.

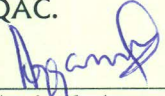
Thereafter, the following issues were taken up for discussion with the permission of the Chair.

- Introduction of IQAC members by Chairperson.
- It was decided to chalk out lacunas in infrastructure and possible remedies in preparation for impending NAAC inspection.
- All the members to study the NAAC documents and IQAC documents for better understanding of the requirements and objectives, to be fulfilled.
- It was also decided to initiate the process of SOPs' (Standard Operating Procedure) in all departments.
- Introduction of feedback form from the patients at the time of discharge for IPD patients.

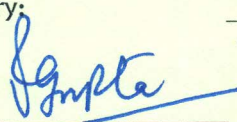
At the end, Chairperson emphasized that only through fast implementation of the decision taken by the IQAC, quality assurance can be incorporated as culture of UCMS.

The meeting ended with a vote of thanks to the Chair and members of IQAC.


(Mr. S.K. Dogra)
Deputy Registrar
Member(Administration), IQAC


(Dr. Amitesh Aggarwal)
Asstt. Prof., Deptt. of Medicine
Coordinator/Director, IQAC

- 1) Prof. S.V. Madhu, HOD, Medicine :
- 2) Prof. S.N. Bhattacharya, HOD, Dermatology :
- 3) Prof. Sanjay Chaturvedi, HOD, Com. Med. :
- 4) Prof. Neelima Shankar, HOD, Physiology :
- 5) Prof. Arun Gupta, Deptt. of Surgery:


(Prof. V.P. Gupta)
Principal & Chairperson, IQAC

