



न्यू प्रशासनिक ब्लॉक / New Administrative Block
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U.C.M.S & G.T.B. HOSPITAL
SHAHDARA, DELHI-110095

15 MAY 2014

5488

Diary No.
File No.

The Principal,
University College of Medical Sciences &
G.T.B.Hospital, Shahdara,
Delhi - 110095.

Mr. Hest / Mr. Rishi
14/5

Subject: Mandatory provision of taking clearance by the College Teachers/ Staff from Central Library. DULS, at the time of Retirement.

Dear Sir / Madam,

I am directed to inform you that the Teaching/ Non- Teaching staff of the colleges have the facility to become the members of any Library for example Central Library, Science Library, Rattan Tata Library, South Campus Library etc. to avail the Library facilities for their academic use. However at the time of retirement, the Teaching/ Non-Teaching Staff are not obtaining clearance from these Libraries. You are therefore requested to process their case for fixation of pension only after obtaining the no dues/ clearance certificate from the above said Libraries.

Yours faithfully,

Assistant Registrar (Colleges)